

**ENVIRONMENT, CULTURE & COMMUNITIES DEPARTMENT
2015/16 PROPOSED FEES & CHARGES**

Annex A

Service : Licensing
Purpose of the Charge: To recover the cost of processing applications and monitoring compliance with conditions

	2014/15 Budget	Proposed 2015/16 Budget
	£'000	£'000
Income the proposed fees will generate:		

Are concessions available? No
Link to the Council's Medium Term Objectives: To create a Borough where people are safe and feel safe.

LICENSING ACT 2003

The fees for all Licensing Act 2003 permissions are statutory fees set by central government.
 Fees for new and variation applications for premises licences and club premises certificates are based on the rateable value of the premises and are as set out below:

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)
Rateable value band		
A	100.00	Set by Statute
B	190.00	Set by Statute
C	315.00	Set by Statute
D	450.00	Set by Statute
E	635.00	Set by Statute

The fees for new or variation applications for premises licences and club premises certificates where (a) the premises are in Band D or Band E; and (b) the premises are used exclusively or primarily for the supply of alcohol on the premises are as set out below:

Rateable value band		
D	900.00	Set by Statute
E	1,905.00	Set by Statute

Also, new or variation applications for premises licences and club premises where capacity will exceed 5000, are subject to an additional fee as set out below:

Number of people in attendance at any one time		
5,000 - 9,999	1,000.00	Set by Statute
10,000 - 14,999	2,000.00	Set by Statute
15,000 - 19,999	4,000.00	Set by Statute
20,000 - 29,999	8,000.00	Set by Statute
30,000 - 39,999	16,000.00	Set by Statute
40,000 - 49,999	24,000.00	Set by Statute
50,000 - 59,999	32,000.00	Set by Statute
60,000 - 69,999	40,000.00	Set by Statute
70,000 - 79,999	48,000.00	Set by Statute
80,000 - 89,999	56,000.00	Set by Statute
90,000 and over	64,000.00	Set by Statute

Premises licences sought for community centres and some schools that permit regulated entertainment but which do not permit the supply of alcohol and/or the provision of late night

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OTHER FEES

There are other occasions that fees and charges must be paid to the Licensing Authority, as set out below:

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)
Personal Licence Application	37.00	Set by Statute
Supply of copies of information contained in register	10.50	Set by Statute
Application for copy of licence or summary on theft, loss etc. of premises licence or summary	10.50	Set by Statute
Notification of change of name or address (holder of premises licence)	10.50	Set by Statute
Application to vary licence to specify an individual as designated premises supervisor	23.00	Set by Statute
Interim Authority Notice	23.00	Set by Statute
Application to transfer premises licence	23.00	Set by Statute
Application for making a provisional statement	315.00	Set by Statute
Application for copy of certificate or summary on theft, loss etc. of certificate summary	10.50	Set by Statute
Notification of change of name or alteration of club rules	10.50	Set by Statute
Change of relevant registered address of club	10.50	Set by Statute
Temporary Event Notices	21.00	Set by Statute
Application for copy of notice on theft, loss etc. of temporary event notice	10.50	Set by Statute
Application for copy of licence on theft, loss etc. of personal licence	10.50	Set by Statute
Notification of change of name or address (personal licence)	10.50	Set by Statute
Notice of interest in any premises	21.00	Set by Statute
(Licensing Act 2003) Minor Variation	89.00	Set by Statute
(Licensing Act 2003) Removal of DPS Condition	23.00	Set by Statute

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ANNUAL FEES

Where premises licences and club premises certificates are issued, the holder shall pay an annual fee as set out below:

Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)
Rateable value band		
A	70.00	Set by Statute
B	180.00	Set by Statute
C	295.00	Set by Statute
D	320.00	Set by Statute
E	350.00	Set by Statute

Where (a) the premises are in Band D or in Band E; and (b) the premises are used exclusively or primarily for the supply of alcohol on those premises, the holder of the licence/certificate shall pay an annual fee as set out below:

Rateable value band		
D	640.00	Set by Statute
E	1,050.00	Set by Statute

Also where the capacity of the premises exceeds 5,000, the holder of the licence/certificate shall pay an additional fee as set out below:

Number of people in attendance at any one time		
5,000 - 9,999	500.00	Set by Statute
10,000 - 14,999	1,000.00	Set by Statute
15,000 - 19,999	2,000.00	Set by Statute
20,000 - 29,999	4,000.00	Set by Statute
30,000 - 39,999	8,000.00	Set by Statute
40,000 - 49,999	12,000.00	Set by Statute
50,000 - 59,999	16,000.00	Set by Statute
60,000 - 69,999	20,000.00	Set by Statute
70,000 - 79,999	24,000.00	Set by Statute
80,000 - 89,999	28,000.00	Set by Statute
90,000 and over	32,000.00	Set by Statute

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GAMBLING ACT 2005

Description		Current Fee (Exc VAT)	Proposed Fee (Exc VAT)
Bingo Club	New Application	2,625.00	Set by Statute
	Variation	1,312.50	Set by Statute
	Transfer/Reinstatement	900.00	Set by Statute
	Application with Prov Statement	900.00	Set by Statute
	Prov Statement	2,625.00	Set by Statute
	Notification of Change	37.50	Set by Statute
	Annual Fee	750.00	Set by Statute
	Copy Licence	18.75	Set by Statute
Adult Gaming Centre	New Application	1,500.00	Set by Statute
	Variation	750.00	Set by Statute
	Transfer/Reinstatement	900.00	Set by Statute
	Application with Prov Statement	900.00	Set by Statute
	Prov Statement	1,500.00	Set by Statute
	Notification of Change	37.50	Set by Statute
	Annual Fee	750.00	Set by Statute
	Copy Licence	18.75	Set by Statute
Betting (Other)	New Application	2,250.00	Set by Statute
	Variation	1,125.00	Set by Statute
	Transfer/Reinstatement	900.00	Set by Statute
	Application with Prov Statement	900.00	Set by Statute
	Prov Statement	2,250.00	Set by Statute
	Notification of Change	37.50	Set by Statute
	Annual Fee	450.00	Set by Statute
	Copy Licence	18.75	Set by Statute
* Licensed Premises Gaming Machine Permit			
	New	150.00	Set by Statute
	Annual Fee	50.00	Set by Statute
	Variation	100.00	Set by Statute
	Transfer	25.00	Set by Statute
	Copy Permit	15.00	Set by Statute
	Change Name	25.00	Set by Statute
**Club Gaming/Permit/Club Machine Permit			
	New	200.00	Set by Statute
	Annual Fee	50.00	Set by Statute
	Renewal	200.00	Set by Statute
	Variation	100.00	Set by Statute
	Copy Permit	15.00	Set by Statute
Notification of 2 or less gaming machines		50.00	Set by Statute
Registration of non-commercial lottery			
	Initial Fee	40.00	Set by Statute
	Annual Fee	20.00	Set by Statute
* Where the applicant for a LPGMP is the holder of a s.34 permit issued under the Gaming Act 1968, the fee for a new permit shall be £100.			
** Where the applicant for a club gaming or club machine permit is the holder of a Club Premises Certificate under s.72 of the Licensing Act 2003, or an existing Part II or Part III registration of the Gaming Act 1968, the fee for new permits and renewals is £100.			

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Description		Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	% Increase
Home Boarding of Dogs: Annual Licence				
	Initial	135.00	137.00	1.5
	Renewal	113.00	115.00	1.8
Dog Breeders: Annual Licence				
	Initial	450.00	458.00	1.8
	Renewal	204.00	207.00	1.5
Pet Shops: Annual Licence				
	Initial	450.00	458.00	1.8
	Renewal	204.00	207.00	1.5
Performing Animals: Single Payment				
	Registration	92.00	93.00	1.1
Zoo: Annual Licence				
	Initial/Renewal	450.00	458.00	1.8
Hairdresser: Single Payment				
	Premises	39.00	39.50	1.3
Street Trading Consents				
Week (minimum charge)		125.00	127.00	1.6
1 month		335.00	341.00	1.8
3 months		787.00	801.00	1.8
6 months		1,287.00	1,310.00	1.8
6 months max trading 2 events per week including Fri,Sat,or		728.00	741.00	1.8
6 months max trading 2 events per week Monday to Thursday		485.00	493.00	1.6
Street trading consent variation fee		82.00	83.00	1.2
Ice cream vans 1 month (per van)		168.00	170.00	1.2
Ice cream vans 6 months (per van)		644.00	655.00	1.7
Scrap Metal Dealers: Three Year Licence				
Site Licence New		457.00	457.00	0.0
Site Licence Renewal		397.00	397.00	0.0
Mobile Collector New		244.00	244.00	0.0
Mobile Collector Renewal		224.00	224.00	0.0
Variation of licence		336.00	336.00	0.0
Change of site manager		62.00	62.00	0.0
Copy Licence		11.00	11.00	0.0
Change of name		33.00	33.00	0.0
Primary Authority				
Primary Authority Work Hourly chargeable rate		59.00	60.00	1.7

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OTHER PREMISES LICENSING				
Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	% Increase	
Sex Establishment: Annual Licence				
Premises - Initial	2,473.00	2,517.00	1.8	
Premises - Renewal	1,313.00	1,336.00	1.8	
Dangerous Wild Animal: Annual Licence				
Premises - Initial	440.00	447.00	1.6	
Premises - Renewal	255.00	259.00	1.6	
Riding Establishment: Annual Licence				
Premises - Initial	475.00	483.00	1.7	
Premises - Renewal	247.00	251.00	1.6	
Provisional - Initial	277.00	282.00	1.8	
Provisional - Renewal	142.00	144.00	1.4	
Animal Boarding Establishment: Annual Licence				
1 - 30 animals	Initial	375.00	381.00	1.6
	Renewal	220.00	223.00	1.4
31 - 60 animals	Initial	442.00	449.00	1.6
	Renewal	238.00	242.00	1.7
61 (or more) animals	Initial	538.00	547.00	1.7
	Renewal	291.00	296.00	1.7

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HACKNEY CARRIAGES			
Description	Current Fee (Exc VAT)	Proposed Fee (Exc VAT)	% Increase
Hackney Carriages Vehicle: Annual Fee			
Licensing (annual fee)	261.00	265.00	1.5
Private Hire Vehicle: Annual Fee			
Licensing (annual fee)	261.00	265.00	1.5
Home to School (annual fee)	133.00	135.00	1.5
Operator Licence: Annual Fee			
1 vehicle	169.00	172.00	1.8
2 - 5 vehicles	293.00	298.00	1.7
6 - 10 vehicles	492.00	500.00	1.6
11 - 15 vehicles	680.00	692.00	1.8
16 - 20 vehicles	922.00	938.00	1.7
more than 20 vehicles	1,110.00	1,130.00	1.8
Operator Licence: 3 year Licences			
1 vehicle	405.00	412.00	1.7
2 - 5 vehicles	712.00	724.00	1.7
6 - 10 vehicles	1,180.00	1,200.00	1.7
11 - 15 vehicles	1,634.00	1,663.00	1.8
16 - 20 vehicles	2,212.00	2,251.00	1.8
more than 20 vehicles	2,664.00	2,711.00	1.8
Driver Licences			
Initial (all driver licence types)	136.00	138.00	1.5
Renewal	104.00	105.00	1.0
Renewal (3 years- 33% discount on annual fee)	210.00	210.00	0.0
Home to school renewal only	84.00	85.00	1.2
Home to school 3 years	New	170.00	
Other Charges			
Transfer of vehicle to new owner	45.00	45.50	1.1
Conversion of driver licence to another type	72.00	73.00	1.4
Change of vehicle	67.00	68.00	1.5
Transfer of operator licence	45.00	45.50	1.1
Meter Test - Retest after failure	29.00	29.50	1.7
Knowledge Test	29.00	29.50	1.7
First Aid Training for drivers	25.00	25.50	2.0
CRB Check	At cost	At cost	
Administrative charge for CRB check	12.00	12.00	0.0
Replacement documents	22.00	22.00	0.0
Advertising on Hackney Carriages (Initial)	35.00	35.50	1.4
Advertising on Hackney Carriages (Renewal)	25.00	25.00	0.0
Replacement Badge	21.00	21.00	0.0
Replacement plate	25.00	25.00	0.0
Replacement backing plate	20.00	20.00	0.0
Medical exemption from carrying assistance dog	20.00	20.00	0.0
Refund processing fee	New	25.00	
Change of vehicle registration	New	47.00	